

Extra Correction

For Prepaid Accounts

Trademark Clearinghouse



1. “Invalid” trademark record – Extra correction

In order to give Trademark Agents and Holders with a prepaid account an additional opportunity to correct the information of their “invalid” trademark records, the Trademark Clearinghouse now allows to purchase an extra correction.

Through the TMCH web interface, Trademark Agents and Holders with a prepaid account will need to access the mark details page of their “invalid” trademark record and follow the below steps. Note that this process is only available until 30 days before the trademark record expiry in the TMCH.

- Benefit from this extra correction by first clicking on an “invalid” trademark record from the “Mark Overview” page. You will be redirected to the “Mark Details” page.

Mark	Status	POU	Expiry	Markholder
Test Mark Two	INCORRECT	VALID	2022-01-25	
Test Mark Three	VERIFIED	CORRECTED	2024-08-29	CompanyName Two
Test Mark One	VERIFIED	INCORRECT	2020-01-29	CompanyName
Example Recorrection Trademark	INVALID	VALID	2024-04-30	

- Click the button below the status field “Additional correction”.
- Carefully read the pop-up message that appears. Once you confirm, you will have another opportunity to correct your trademark record information.

Example Recorrection Trademark

status: **INVALID** Additional correction

Are you sure you want to buy an extra correction? By clicking 'OK', your account balance will be deducted with the amount of \$75, afterwards you will be able to correct the trademark's info and submit 1 time for validation. Restrictions: Please note that this action will not allow you to change both the mark name and mark registration number. Only one of these two fields can be changed since the extra correction is only available for previously submitted trademarks. Additionally, this action cannot be used to renew the mark. Expiration dates remain unchanged by this action.

OK Cancel

Please note that:

- The status of the selected trademark record will go from “invalid” to “incorrect” to let you edit the related trademark information.
- The extra correction does not allow you to change both the mark name and mark registration number at the same time. Only one of these two fields can be changed since the extra correction is only available for previously submitted trademarks. Please make sure at least one of both fields change remains unchanged.





- Once edited, the trademark record will have to be re-submitted following the instructions available in our manual ([here](#)). The normal verification flow will be followed. Please contact our support in case you have any questions.

- A fixed amount of 75 USD per trademark record will be deducted directly from your account after your confirmation of the different conditions stated in the pop-up message.

