

# Declaration of Proof of Use Trademark Agent — Guidelines

The Verification of Proof of Use (POU) by the Trademark Clearinghouse is required to qualify for participation in the Sunrise Domain Name Registration processes or if you want to benefit from the TReX service.

The submission for verification of Proof of Use must contain two elements:

- A signed declaration of Proof of Use
- A single sample of Proof of Use

This document will give some guidelines to Trademark Agents on how to fill properly the declaration of Proof of Use.

The declaration of Proof of Use is a template declaration that must be uploaded, along with a single sample of Proof of Use, via the TMCH web user interface by a Trademark Agent on behalf of the Trademark Holder(s).

In the next page, you will find the correct template to upload. Please fill it taking into account the following guidelines:

- **The name of the submitting party in the signed declaration of Proof of Use must all be identical and match the Trademark Holder specified in the trademark record.**
- **It must be duly signed and dated by the Trademark Holder.**

When well completed, we kindly advise you to consult our manual on “How to submit and change of Proof of Use” if you need more information to guide you through the process for the final submission.

## PROOF OF USE – SIGNED DECLARATION – TRADEMARK AGENT

Name of submitting party:

hereby certifies that the information submitted to the Trademark Clearinghouse through his/her appointed Trademark Agent is, to the best of

Name of submitting party:

knowledge, complete and accurate; that the trademarks set forth in this submission are currently in use in the manner set forth in the accompanying specimen, in connection with the class of goods or services specified when this submission was made to the Trademark Clearinghouse; that this information is not being presented for any improper purpose and that if, at any time, the information contained in this submission is no longer accurate, the

Name of submitting party:

will notify the Trademark Clearinghouse through his/her appointed Trademark Agent within a reasonable time which information is no longer accurate, and to the extent necessary, provide that additional information necessary for the submission to be accurate.

Furthermore, if any Trademark Clearinghouse “verified” trademark record subsequently becomes abandoned by the Trademark Holder, the Trademark Holder will notify the Trademark Clearinghouse through his/her appointed Trademark Agent within a reasonable time that the trademark has been abandoned, or has been the subject of successful opposition, invalidation, cancellation, or rectification proceedings.

Signature:

Date: