

CLEARINGHOUSE



How to renew a Mark Record

Trademark Clearinghouse

21/09/2016

Version 1.2

Table of Contents

1. Introduction	3
2. How to renew a Mark Record	3



1. Introduction

All Mark Records in the Trademark Clearinghouse are protected for a certain duration. If the protection duration has come to an end the Trademark Holder or Trademark Agent will receive 3 e-mail notifications, the first notification will be sent out 60 days before the expiration date, the second notification 30 days before the expiration date and the final notification 10 days after the expiration date. If you are using the API the aforementioned notifications will be retrievable via polling.

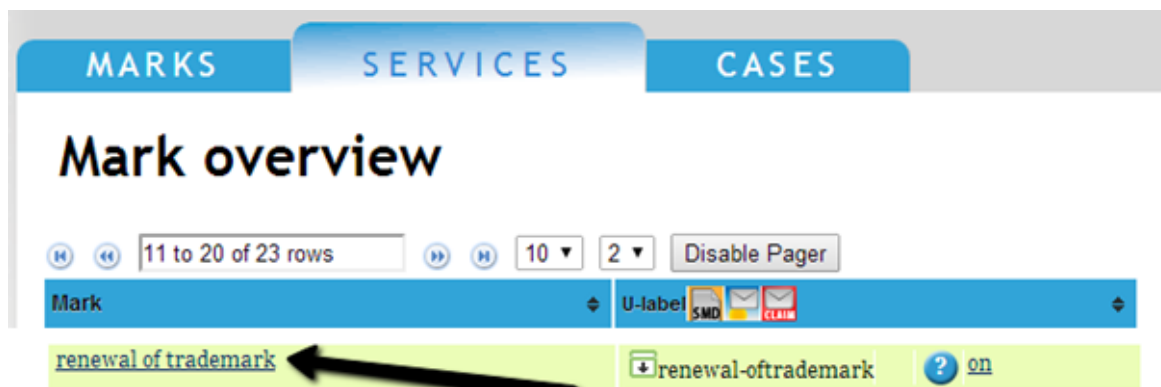
Mark record renewal will give the Trademark Agent or Trademark Holder the option to prolong the protection duration for 1,3 or 5 years.

Trademark Holders will also receive an e-mail when their mark records are about to expire, with a personalized link that will allow the users to renew their mark records without signing into the TMCH.

2. How to renew a Mark Record

2.1. Step 1: Select your Mark Record

Select the Mark Record you would like to renew.



2.2. Step 2: Choose protection duration

Select the period for how long you would like to prolong the protection duration, one or three years and click “proceed for payment”.



MARKS SERVICES CASES

renewal of trademark

This record expires on 2015-02-19
Extend period with years

NAME OF THE MARK*	renewal of trademark
MARK TYPE*	Registered Trademark
STATUS*	VERIFIED

2.3. Step 3: Review your order

Review your order and click “submit all”.

MARKS SERVICES CASES

Review Order

You can update your order on this page.

MARK REGISTRATIONS	
<input checked="" type="checkbox"/> renewal of trademark	Extend period for 1 years
<input type="button" value="Delete Selected"/>	<input type="button" value="Update Duration"/>

2.4. Step 4: Payment

After submitting the order you will need to pay the renewal fee, either via your pre-payment account or via credit card.